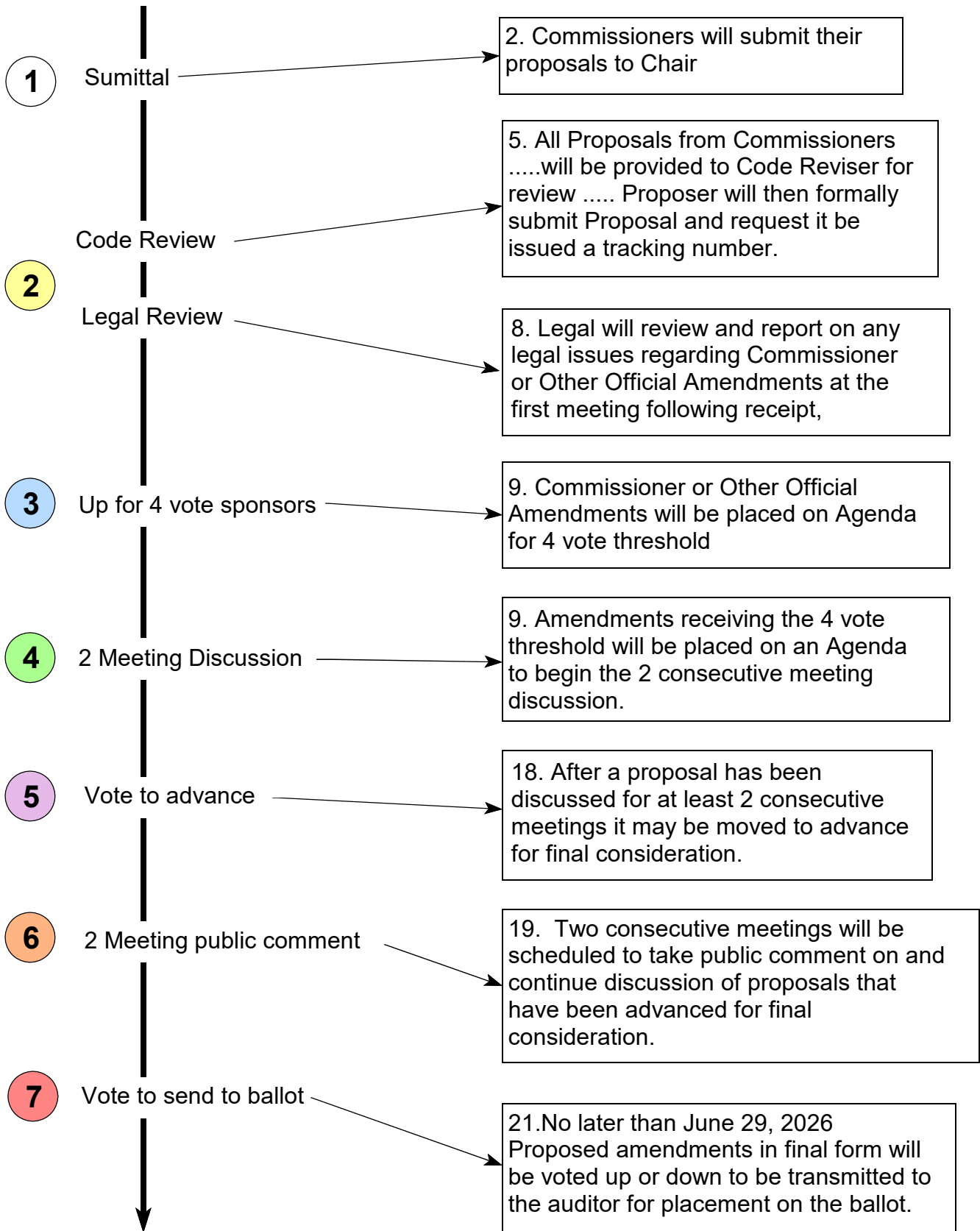


Charter Review Progression



2026 Workflow for Proposed Charter Amendments

FINAL AS APPROVED January 26, 2026 Workflow for Proposed Amendments

1. All Charter Amendment proposals, from any source (including public) must be received in writing by **April 13, 2026**, with the exception that a majority of the body may vote to extend the final deadline to **April 27, 2027**.
2. Commissioners will submit their proposals to Chair with copy to Vice Chair and Clerk utilizing the Amendment Proposal Sheet.
3. Other Elected or Appointed Officials may submit proposals to Chair with Copy to Vice Chair and Clerk utilizing the Amendment Proposal Sheet.
4. Amendments from other sources received by Commissioners, staff, or submitted through Commission website will be promptly transmitted to Chair with copy to Vice Chair and Clerk.
5. Amendments will be assigned identifying numbers when received by Chair (“C” “P” or “O”) and then distributed to Commission by email as information.
6. Commissioner and Other Official Amendments will be provided to Legal at the same time as provided to Commission as information.
7. Legal will review and report on any legal issues regarding Commissioner or Other Official Amendments at the first meeting following receipt, if possible, but no later than 2 meetings after receipt. Legal may contact individual Commissioners or Other Officials with questions outside of meetings. Legal review is defined as review only and any recommendation is for consideration by the Commission.
8. Commissioner or Other Official Amendments will be placed on Agenda for 4 vote threshold at the same meeting that the Legal report is scheduled to be received. Commissioner or Other Official Amendments receiving the 4 vote threshold will be placed on an Agenda to begin the 2 consecutive meeting discussion.
9. Proposals from Public should utilize the Amendment Proposal Sheet to the extent possible. Commissioners wishing to sponsor a Public proposal may assist in placing the proposal on the Amendment Proposal Sheet.
10. Commissioners wishing to sponsor a Public proposal will inform Chair and Vice Chair of Sponsorship so that the Public proposal will be placed on an Agenda for the 4 vote threshold. Proposals from the Public must be sponsored by at least one Commissioner.

11. Public proposals clearing the 4 vote threshold will be submitted to Legal.
12. Legal will review and report on any legal issues regarding a Public proposal at the first meeting following receipt if possible, but no later than 2 meetings after receipt. Legal may contact the sponsoring Commissioner with questions outside of meetings. Legal review is defined as review only and any recommendation is for consideration by the Commission.
13. Discussion on Amendments clearing the applicable 4 vote threshold (s) will begin on an Agenda of Chair's choosing and will continue for at least 2 consecutive meetings. All Amendments clearing the applicable 4 vote threshold will be placed on an Agenda.
14. Public Comment will be received on all Amendments clearing the 4 vote threshold.
15. A member of the public submitting a proposal that clears the 4 vote threshold to place on an Agenda may speak to the Commission in support of the proposal and to answer questions at the meetings where the proposal is discussed (in addition to or in lieu of speaking at the public comment period).
16. Whenever possible proposed Amendments will be grouped by article to place on Agendas in order to facilitate discussion and avoid duplication of effort.
17. After a proposal has been discussed for at least 2 consecutive meetings it may be moved to advance for final consideration. **A majority of the quorum must vote to advance for final consideration.**
18. Two consecutive meetings will be scheduled to take public comment on and continue discussion of proposals that have been advanced for final consideration.
19. Proposed revisions to amendments advanced for final consideration will be presented to the Commission at the meetings following the second public comment meeting but no later than **June 15, 2026.**
20. No later than **June 2G, 2026** Proposed amendments in final form will be voted up or down to be transmitted to the auditor for placement on the ballot. To advance to the ballot the proposal must receive a **majority vote of the full body.**